## **MA Program Thesis Proposal Application**

Date of Applica	ation (yyyy/mm/dd)		Sem	ester of Application	(academic year - semester)				
	•		•						
Student Number			Student Name						
Contact Number	er		Sche	eduled Proposal Date	( y y y y / m m / d d ) (Venue /Time )				
Thesis Title (Chinese)									
Thesis Title (English)									
Adviser's Signature									
FOR OFFICE USE ONLY									
Requirement Review	Check one of the followings.  Student has completed the coursework requirement.  Student will have completed the coursework requirement by the end of this semester.								
Office Staff				Department Chair					

## **INSTRUCTIONS & NOTES**

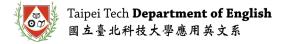
- 1. This form is in both English and Chinese. You only need to complete the form in one language.
- 2. To be eligible to submit a thesis proposal, students must have completed at least eighteen (18) credits of coursework, including credits for courses in which they are currently enrolled. The latest students must submit a proposal is before the midterm of the first semester of the fourth year. Generally, a thesis proposal should be at least fifteen (15) pages in length.
- 3. The thesis proposal oral exam may not take place until at least one (1) week after the application is filed and the written proposal is given to all committee members. The thesis proposal committee should consist of the student's adviser and at least one other committee member; scores will be based both on the written proposal and the presentation.
- 4. Administratively, in order to successfully graduate in the same semester that a thesis is proposed, students must have completed the thesis proposal in the following time frames:
  - 1. In the last week of November in any first semester;
  - 2. In the last week of May in any second semester.

The aforementioned time frames are calculated as follows:

"Deadline to complete a thesis defense" minus "required two (2) months between a successful thesis proposal and a thesis defense" minus "required one (1) week between applying for a thesis proposal and the actual thesis proposal"

It is recommended that students apply for their thesis proposal in the first semester before October 15 and in the second semester before April 15, allowing sufficient time for the committee members to review the proposal. Please note that the last possible date for thesis defenses is January 31 (first semester) and July 31 (second semester), and committee members may have scheduling conflicts if students wait until the deadline to do their defense.

5. The thesis must adhere to the academic standards required by the topic. Generally, the thesis should be written in English. If a student wishes to write the thesis in Chinese, they must provide a formal explanation to the thesis proposal committee (i.e. thesis adviser and a committee member) and seek their approval.



## 應用英文系碩士班 碩士論文計畫口試申請書

	學年歷	<b>度第學期</b>		填表日期	期:	年	月	日		
學號    姓名		姓名	聯絡電	話	預計口試日期					
					Date: Venue Time:	:				
	1	中、英文論文題目			指					
中文:_					<b>尊教授簽章</b>					
□ 該生已修畢本所規定之應修課程與學分。 □ 該生計算至本學期止,可修畢本所規定之課程與學分。							(	(2 選 1)		
条所 審核 (請勾選)	系所承辦人		系所主管							

## 填表須知:

1. 本表有中、英文版本。請擇一使用。

學年度笙

- 2. 最早於修畢 18 學分後可提交計畫書;最遲於修業第四學年第一學期期中提交計畫書,原則上不得低於 15 頁。
- 3. 提交後,至少1週後,由指導教授、□試委員一名以書面及□試審核。
- 4. 如想在提論文計畫的當學期立即可以畢業,則依:

各學期之學位考試期限 減 論文計畫通過與學位考試之規定間隔時間二個月 減 申請論文計畫口試與進行論文計 畫口試之規定間隔時間一週,各學期之申請論文計畫口試日期會提前為下列所示:

- 1. 第一學期學位考試期限為 1/31:1/31 減 2 月,再減 1 週,第一學期申請論文計畫口試期限為 11 月倒數一週。
- 2. 第二學期學位考試期限為 7/31: 7/31 減 2 月,再減 1 週,第二學期申請論文計畫口試期限為 5 月倒數一週。
- 5. 畢業論文須符合學術專業領域格式及內容要求,原則上以英文撰寫為主,若以中文撰寫者,須附說明並經指導教 授及計畫口試委員同意;另訂專業實務認定基準及應送繳資料相關辦法,經系務、院務及教務會議涌過後實施。