Define thesis topic and begin research

Find & confirm adviser

Earliest: Semester 2 of Year 1
Latest: Semester 1 of Year 2

Begin writing thesis and thesis proposal

Revise thesis proposal

Reach satisfactory state of thesis proposal

Confirm thesis proposal committee

Deliver thesis proposal to proposal committee

Make sure proposal committee members have at least 2 full weeks to read through your proposal before proposal presentation—that means **by or before week 4** of the semester if you want to defend in the same semester.

Apply for thesis proposal

Earliest: Completed 24 credits of coursework
Latest: Midterm of Semester 1 of Year 4

YES

Cancel proposal presentation?
(Additional procedures required)

Latest: 1 week before proposal presentation

Change committee members?
(Additional procedures required)

Latest: 1 week before proposal presentation

A 2-week gap is required between proposal application and proposal presentation

Present thesis proposal

NO

Pass thesis proposal?

Latest: End of Semester 1 of Year 4

A minimum of 3-month gap is required between passing the proposal and defending the thesis

Compose thesis

Apply for a Turnitin Plagiarism Checker Account

Latest: 1-2 months before defense

Revise thesis

Reach satisfactory state of thesis

Obtain Turnitin Plagiarism Report and adviser's signature

Latest: 2 weeks before defense
Library takes at least one week to process this. Please factor this into your scheduling.

Confirm thesis defense committee

Apply for thesis defense

Latest: November 30 and May 31
(Apply earlier to be safe.)

Deliver thesis to defense committee

Latest: 1 month before defense

YES

Cancel defense?
(Additional procedures required)

Latest: 1 week before defense

Change committee members?
(Additional procedures required)

Latest: 1 week before defense

Defend thesis

Latest:
January 31 for first semester
July 31 for second semester
However, these are also the thesis submission deadlines. You may not pass if you wait this late, as revisions may be required. Some committee members may also not be able to meet so late.

NO

Pass defense?

Revise thesis

Reach final state of thesis

Submit final thesis

January 31 for first semester
July 31 for second semester

Apply for graduation

Graduate

Taipei Tech **Department of English**
國立臺北科技大學應用英文系

Evening MA Thesis Timeline & Flowchart
Last Revision: October 2020